

Town of Albion Planning Board Minutes

March 10, 2014

Members Present...Frank Siviski, Chair, Chuck Rounds, Kevin Morrissey, Willie Grenier, Jeanne Siviski, Marianne Cogswell, Bill Gatti

Frank Siviski called the meeting to order at 7:05 p.m.

Approval of Minutes

Chuck Rounds made a motion to accept the Planning Board Minutes of February 10, 2014 as written. Marianne Cogswell seconded the motion. Motion passed.

Bill will file minutes in Town office. A discussion ensued as to the inclusion of the PB minutes on the town website since the last minutes posted were as of April, 2013. Chuck Rounds will review this matter and bring forth a suggested solution.

CEO Report.

Matt noted that he had sent his report out to the PB via email. A question was raised with regard to a subdivision inquiry. Matt advised the PB that he referred the resident to the Town Land Use Ordinance before further action would be taken.

Escrow Account

Jeanne noted that she had received an 8 page list of suggested changes to the Town Ordinance from KVCOG. Jeanne will forward the suggestions to the PB and recommended that we review them along with the language suggested regarding the Escrow Account and discuss them at the next meeting. It was understood that no further action would be taken until the next public meeting. Frank suggested that the escrow account fee provision be referenced within the Town Ordinance Document where appropriate.

Sub Division Application

Frank had circulated the final draft of the application for review and comment. Only one change was noted and all agreed to place a roman numeral I after the number 12 (Subdivision Application Submittal Procedure) within the document. Frank also suggested that member(s) of the PB meet with Matt Nielsen to review the final draft to become familiar with it and offer suggestions before the draft is final.

Willie Grenier

Kevin noted that this was Willie's last meeting and Frank and all the members of the PB thanked her for her long and valuable service. Willie expressed her pleasure working with the PB and thanked the Board for their work with her.

Chairman's Report

The Forms Conversion project is pending further editing in Word format. Frank will review further.

Frank will also check the language with the Town Ordinance Section III Non Conformance, Subsection 3 A. (2) to insure that language accurately reflects the PB intentions.

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Chuck made a motion to adjourn the meeting. Meeting adjourned at 8:10 p.m.

Bill Gatti

Acting Secretary