

Town of Albion  
Planning Board Minutes  
January 13, 2014

Members Present: Frank Siviski, Chair, Chuck Rounds, Vice Chair, Jeanne Siviski, Marianne Cogswell, Willie Grenier, Bill Gatti

Absent Member: Kevin Morrissey

Also Present.....Mike Spaulding, Matt Nielson (arrived late),

Richard Murray, Cynthia Murray, Lucas Adams

Frank Siviski called the meeting to order at 7:01 p.m

Frank appointed Marianne Cogswell and Bill Gatti as voting members for this meeting

**Minutes** of December 9, 2013 meeting. Frank made a motion to accept the minutes as submitted. Motion seconded by Chuck Rounds. Motion passed

**CEO Report** . Mike Spaulding referred to his report which included all activity for 2013 to date.

Mike reported that there was no further activity to be reviewed at this meeting.

**R. Murray Land Use Permit Application** Richard Murray had previously submitted a Land Use Permit and checklist to the Board.

Richard also submitted to the Board a letter to his property abutters informing them of his intention to subdivide his property. This letter was signed and dated by each of the abutters.

Murray also provided the Board a survey map of his property dated 2003.

Frank initiated a lengthy discussion that identified many items on the application and checklist that were either missing or incorrect.

Frank advised Murray to complete all sections of the submission. The Board then reviewed the sketch plan as provided by Murray and specifically noted that setback distances were to be provided where necessary.

It became evident that the submission was incomplete, that Murray had not paid a fee to the town and further that he would be required to make a formal appeal to the Zoning Board of Appeal for a setback

variance. Due to these factors it was agreed that Murray would resubmit his application at the next scheduled Planning Board meeting having completed the information necessary.

Frank advised Murray that he would prepare a document for the Appeals Board outlining the Planning Board's decision. Murray would be required to formally request the variance.

**Escrow Account Policy Revision** Jeanne Siviski presented new wording for the Board to review. After further discussion it was agreed that the Board would need more legal advice regarding the content. Jeanne will research further and present again at the next board meeting.

Willie made a motion to adjourn the meeting. Jean seconded the motion. Meeting adjourned at 9:45p.m.

Respectfully submitted,

Bill Gatti

Acting Secretary