

June 8, 2015 Albion Planning Board Meeting

Members Present: Frank Siviski, Chair, Chuck Rounds, Kevin Morrissey, Jeanne Siviski, Bill Gatti

Members Absent: Marianne Cogswell

CEO: absent

Public Meeting: Frank called the Public Meeting to order at 7:00 p.m.

The Public Meeting was held for the purpose of receiving comments as to the proposed changes to the Regulation pertaining to Development Review.

Frank noted that the notice had been placed in media outlets (Morning Sentinel and Town Line) twice during the previous 14 days, posted in the Town Office as well as two retail stores in the town.

There being no public in attendance Frank held the public meeting in abeyance until 8:05 p.m. and continued on with the regularly scheduled business. (There being no public attendance during the extended period, Kevin made a motion to accept the changes to the Development Regulation. Chuck seconded the motion. The motion passed. Frank then adjourned the Public Meeting at 8:05 p.m.)

Regular Meeting: Frank called the meeting to order at 7:20 p.m.

Appointment of Voting Members:

Frank noted that a sufficient number of members were present for voting purposes

Approval of May 11, 2015 Board Minutes;

Kevin Morrissey made a motion to accept the minutes as written, Chuck seconded the minutes. Motion to accept these minutes was approved.

CEO Report:

Frank reported that Matt Nielsen had verbally indicated that no activity requiring Planning Board attention or action had been reported. There had been some conversation regarding a possible future intention to file permits in the future for two existing businesses in Town.

Review of Summary of Minor Proofreading changes to amended LUO document

Bill presented a written summary of various changes regarding grammatical, paragraph identification sequencing, table reference accuracy and clarifying language changes.

Frank made a motion to accept the changes as presented with the exception of a one word reference within Paragraph D (1) on page 24 for which a more appropriate word was substituted.

The motion passed. Bill will contact Chris Huck KVCOG to coordinate incorporation of the changes in the final amended LUO document.

Plans for Phase II of LUO document review

The Board intends to invite Chris Huck to return to the regularly scheduled meeting in September to initiate discussion on Phase II changes to the LUO document. Jeanne will contact him to arrange the meeting.

Town Office Poster and Planning Board Job Description review

Jeanne requested some clarification on the Poster. She will continue to prepare a draft for Board review. Bill indicated that he will continue to review the previously drafted job descriptions now that the LUO document and Development Review documents had been finalized.

New Business:

Frank suggested that an invitation to a member(s) of the Town Appeals Board to our regularly scheduled meeting in August for the purpose of sharing information as to the Boards work, procedures etc. would be helpful to better understand how each Board provides its service to the Town.

Frank adjourned the meeting at 8:10 p.m.

Bill Gatti

Secretary